

CASC Program Portfolio & Dashboard Enhancements

Implementation Date: September 2025

Feature Updates:

Automated ILP Feedback System (Live as of January 2026)

To streamline program oversight and candidate support, we transitioned to a new documentation platform. While the user interface remains familiar, we have implemented significant workflow automations regarding Individual Learning Plans (ILPs):

- **Automated Notifications:** The system now triggers instant email notifications to both the Coach and CASC Coordinator upon the submission of new Problem Statements, SMART Goals, or Final Reflections.
- **Expedited Review Cycles:** These alerts enable the CASC Coordinator to provide substantive feedback (goal is within a 24–48-hour window).
- **Enhanced Collaboration:** This transition from a manual "search and find" process to an automated push system has revolutionized our feedback loop. It facilitates real-time interventions and allows the Coordinator, Coach, and Candidate to engage in timely, data-driven dialogues, including targeted Zoom consultations.

Program-Wide Candidate Feedback & Monitoring (Live September 2025)

The real-time feedback functionality within the dashboard has been expanded to cover all core program components, including self-reflections, professional learning (PL), and cohort meetings.

- **Cohort-Based Oversight:** The CASC Coordinator can now efficiently filter candidates by cohort to provide immediate status updates and evaluate evidence relative to the California Professional Standards for Educational Leaders (CPSEL).
- **Centralized Master List:** The integration of a "Master List" provides CASC coordinator with a live, comprehensive overview of all candidate statuses, ensuring no candidate falls behind on program requirements.

Optimized Coach Communication (Live January 2026)

Following an evaluation of the coach monitoring/feedback sheets introduced in Fall 2024, we have overhauled our coach-facing feedback loop.

- **Previous Limitations:** Earlier iterations shared data between coaches and district leads but lacked the necessary depth for meaningful coordination.
- **Strategic Alignment:** The new dashboard interface prioritizes high-quality, actionable dialogue between the Coach and the CASC Coordinator, ensuring that mentorship remains closely aligned with program expectations.

ILP instructions (Updated September 2025)

Based on candidate and coach feedback, we identified a need to deepen the data integration and leadership focus within candidate ILPs. To address this, we implemented a framework centered on **Improvement Science** and the distinction between administrative management and strategic leadership.

- **Evidence-Based Alignment:** Orientation sessions now emphasize the "why" behind data-driven ILPs, ensuring candidate goals are directly aligned with district and site goals/vision/mission.
- **Instructional Support:** We provide comprehensive resources and instructions for data collection, all of which are permanently accessible via our dashboard (resource tab).
- **Coaching Efficacy:** We have established structured protocols within coaching meetings to identify and support coaches who require additional guidance. These meetings provide a high-trust environment where coaches can share challenges and collaborate on best practices to better serve their candidates.

As a result of this strategic realignment, this has led to a measurable evolution in ILP development, characterized by enhanced data integration and a stronger emphasis on strategic instructional leadership over routine administrative tasks.